**General Session Proposal Form –National Conference & Exhibition**

This form is for session proposal drafting purposes only. Only proposals submitted into the online portal before the deadline will be considered.

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| **1. Session Proposal Title** | | | | | | | |
|  | | | | | | | |
| **2. Session Type** |  | | | | | | |
| **3a. Author Information** | | | | | | | |
| Proposal Author | |  | | Credentials | |  | |
| E-mail | |  | | | | | |
| City, State, Zip | |  | | | | | |
| Position | |  | | | | | |
| Affiliation | |  | | | | | |
| AAP Member | | Yes | No | | AAP ID | |  |
| **3b. Suggested Faculty Information** | | | | | | | |
| **Suggested Faculty #1** | | | | | | | |
| Suggested Faculty | |  | | Credentials | |  | |
| E-mail | |  | | | | | |
| City, State, Zip | |  | | | | | |
| Position | |  | | | | | |
| Affiliation | |  | | | | | |
| AAP Member | | Yes | No | | AAP ID | |  |
| Please list any special qualifications about this suggested faculty member. | | | | | | | |
| **Suggested Faculty #2** | | | | | | | |
| Suggested Faculty | |  | | Credentials | |  | |
| E-mail | |  | | | | | |
| City, State, Zip | |  | | | | | |
| Position | |  | | | | | |
| Affiliation | |  | | | | | |
| AAP Member | | Yes | No | | AAP ID | |  |
| Please list any special qualifications about this suggested faculty member. | | | | | | | |
| **Suggested Faculty #3** | | | | | | | |
| Suggested Faculty | |  | | Credentials | |  | |
| E-mail | |  | | | | | |
| City, State, Zip | |  | | | | | |
| Position | |  | | | | | |
| Affiliation | |  | | | | | |
| AAP Member | | Yes | No | | AAP ID | |  |
| Please list any special qualifications about this suggested faculty member. | | | | | | | |



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| **4. Session Topic and Description** | | |
| **Topic Selection** | | |
| Primary Topic | |  |
| Secondary Topic | |  |
| **Session Description (50 words maximum)** | | |
|  | | |
| **5. Learning Objectives** | | |
| **Complete the sentence, ‘At the conclusion of the session, participants should be able to...’** | | |
| 1 |  | |
| 2 |  | |
| 3 |  | |



|  |  |  |
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| **6. Session Proposal Needs Assessment and Design** | | |
| **What is the problem (professional practice gap) addressed by this session proposal?** | | |
|  | | |
| **What is the need for the session proposal?** | | |
|  | | |
| **How did you determine the problem?** | | |
|  | | |
| **What teaching methods will best meet the identified need?** | | |
| Debate | Discussion | Hands-on Learning |
| Lecture | Role Playing | Question & Answer |

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| **7. Physician Competencies** | | | | |
| **Select all physician competencies that are represented within the session proposal** | | | | |
| ACGME/ABMS Competencies | Patient Care and Procedural Skills | Medical Knowledge | | Practice-based Learning and Improvement |
| Interpersonal and Communication Skills | Professionalism | | Systems-based Practice |
| IOM Competencies | Provide patient-centered care | Work in interdisciplinary teams | | Employ evidence-based practice |
| Apply quality improvement | Utilize informatics | |  |
| Interprofessional Education Collaborative Competencies | Values/Ethics for Interprofessional Practice | | Roles/Responsibilities | |
| Interprofessional Communication | | Teams and Teamwork | |



|  |  |
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| **8. AAP Committee, Council or Section Authorship** | |
| Primary Authorship |  |
| Secondary Authorship |  |
| Tertiary Authorship |  |