APPLICATION FOR INDUSTRY/FOUNDATION-Sponsored SYMPOSIA

Symposium Fee: $25,000
Application deadline: August 9, 2024 (submissions not accepted after this point)

**Symposia applications are reviewed for acceptance on a first-come, first-served basis once payment is received.**

Host an in-person symposium in conjunction with the 2024 AAP National Conference & Exhibition! All sessions and events will take place in Orlando, FL. Limited virtual attendee experience will also be available.

Symposia are education programs planned and implemented by an ACCME-accredited organization external to the AAP in which AMA PRA Category 1 Credit™ is designated. Symposia take place outside of the National Conference education program and are the responsibility of the symposium host.

Symposia are not sponsored, endorsed, or accredited by the American Academy of Pediatrics.

Organizations planning to hold an in-person symposium at the AAP National Conference & Exhibition must complete this application and adhere to AAP Guidelines for Industry/Foundation-Sponsored Symposia. Incomplete or late applications (submitted after July 28) will not be accepted.

My submission of this application verifies that I have read and understand the conditions of this application as set forth in the AAP Guidelines for Industry/Foundation-Sponsored Symposia. By completing the below, I am indicating my company’s agreement to be bound by any and all such conditions and regulations. I accept responsibility for informing all parties involved in the organization of this symposium of these conditions and regulations and for ensuring that they abide by them. I understand the penalties that may be assessed if these conditions are violated, and I understand the cancellation policy.

Program Title:__________________________________________________________

Length of Program:_________________________________________

# of Credits Offered:______________

Date Preference
Symposia may be held on the following dates and times. Please Note: special events are varied throughout the National Conference and may occur against these dates and times (subject to change). Please check the online conference schedule (available May 2024) for further details on special events. There are 3 spots available per night. Symposia will be placed within the official National Conference hotel block at the Hyatt Regency Orlando.

(Rank in Order of Preference: 1 = 1st choice, 2 = 2nd choice, 3 = 3rd choice)

_______Sat., Sept. 28   __________Sun., Sept. 29   ________Mon., Sept 30

***AAP experience will be on Sunday, Sept. 29th at an Orlando Theme Park.***
Event Time (beginning no earlier than 6:30pm EDT and ending no later than 8:30pm EDT)
This must include registration and any pre-meeting socializing.
Start Time: ___________ End Time: ___________
Total # of Estimated Attendees: ___________
Room Set:☐ Theater ☐ Rounds ☐ Classroom
Other room requests/specifications: ___________________
Are you expecting to serve Food and Beverage? ☐ Yes ☐ No
Hosting Company:
(Organization responsible for the overall program)
Contact Name:__________________________________________________________
Street Address:_________________________________________________________
City, State, Zip:________________________________________________________
Phone:_________________ Fax:_________________ E-mail:___________________
Credit Provider:
(Organization other than Host)
Contact Name:__________________________________________________________
Street Address:_________________________________________________________
City, State, Zip:________________________________________________________
Phone:_________________ Fax:_________________ E-mail:___________________
Commercial Supporter:
(Commercial supporter may not change after this application is submitted)
Contact Name:__________________________________________________________
Street Address:_________________________________________________________
City, State, Zip:________________________________________________________
Phone:_________________ Fax:_________________ E-mail:___________________
The AAP requires symposia to be developed and delivered by an ACCME-accredited provider and designated for AMA PRA Category 1 Credit™. Please attach a copy of your ACCME accreditation certificate and include the credit designation statement below.

_____________________________________________________________________________________________

Please provide a brief description of your program (or attach separately).

_____________________________________________________________________________________________

Please list your program’s educational objectives (or attach separately).

_____________________________________________________________________________________________

Please list the names and titles of your faculty presenters (or attach separately).

_____________________________________________________________________________________________

Describe how content is identified for presentation at this symposium.

_____________________________________________________________________________________________

Describe how faculty are identified to participate in this symposium.

_____________________________________________________________________________________________

Describe the role, if any, that the commercial supporter and/or representatives from any ACCME-defined commercial interests will have in the development and delivery of this symposium.

_____________________________________________________________________________________________

The AAP requires that the symposium sponsor, credit provider, and commercial supporter will fully adhere to the ACCME Accreditation Criteria, Standards for Integrity and Independence in Accredited Continuing Education, and ACCME policies (www.accme.org) in the development and delivery of this symposium.
METHOD OF PAYMENT

Amount  $25,000 – Symposium fee
Payment  Check  Credit Card

Please submit completed application and preferred form of payment to:
Vicky Gardner: Project Manager, National Conference Program
American Academy of Pediatrics: vgardner@aap.org

Upon submission of the application, additional instructions for payment processing will be provided.
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